



Documentation

Author: Active IT zone

Software Framework: Laravel

Addon For: Active eCommerce CMS

Provided by: codecanyon



Documentation

1. **How to install/update the script?**
2. **Which features are included in the Offline Payment Addon?**
3. **How to configure Offline Payment Methods?**
4. **How to pay via Offline Payment Methods?**

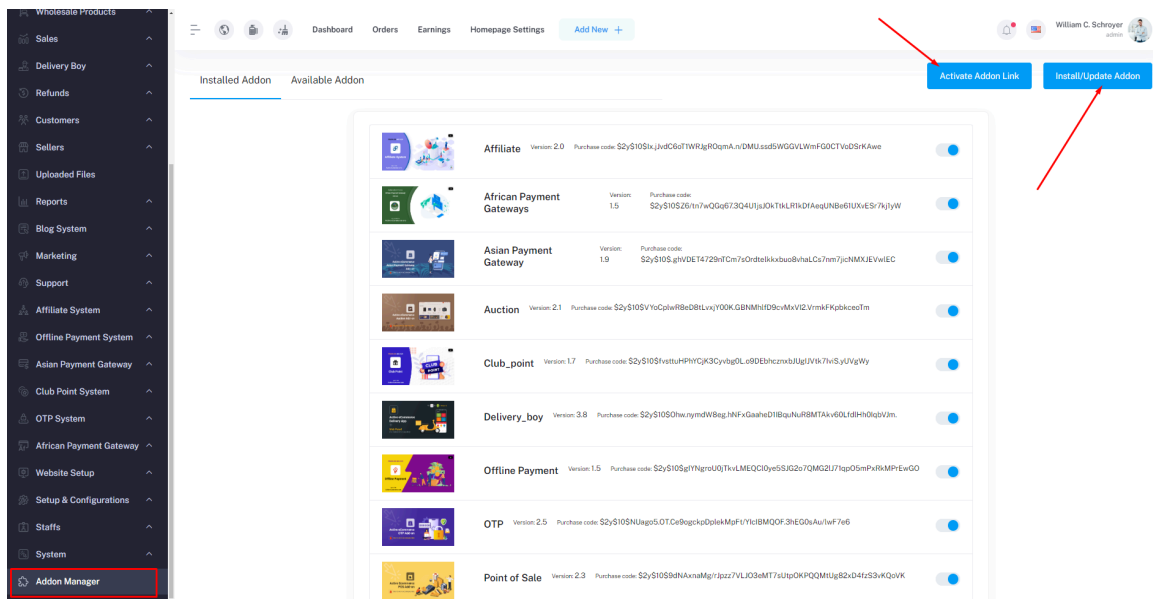
How to in Details

1. How to install/update the script?

Answer:

To install/update Offline payment system you need to follow the below steps :

- **Active eCommerce cms** should be **pre-installed** on your server.
- **Purchase** and **Download** the **Offline Payment System Addon file**.
- **Login** in to your admin panel of **Active eCommerce cms** the system
- Go to **Addon Manager**
- Click on **Install New Addon**



- Choose the **downloaded zipped file** and click on **Install**.
- After Installation, you will find the **Offline Payment System Menu** in your **left sidebar** of the admin panel.
- Now you need to **create your custom payment methods** to use this Addon.

2. Which features are included in the Offline Payment Addon?

Answer:

Below features are included in the Offline Payment:

- Offline payment after ordering products
- Bank payment
- Check payment
- Custom payment with custom instructions

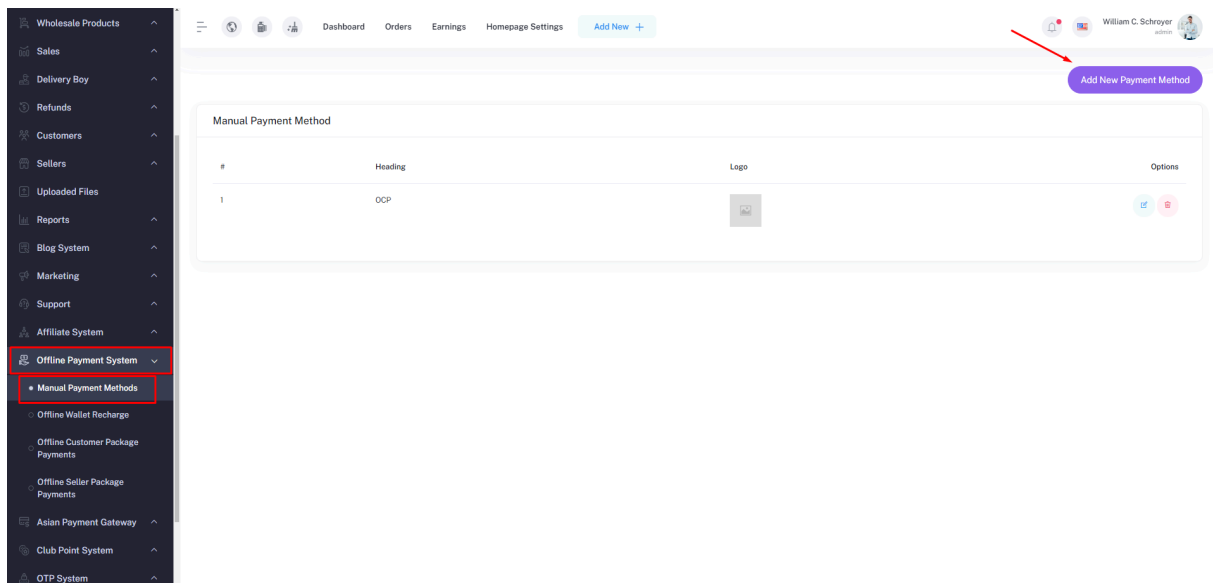
3. How to configure Offline Payment Methods?

Answer:

There are dynamic offline payment method creation options. Admin can create as many offline payment methods as admin wants. There are 3 types of Offline payment. These are **Bank Payment, Check Payment and Custom Payment**.

1. Bank payment

- Go to **Offline payment system>Manual payment methods** from the admin menu.



- Then click **add new method** button to add your payment method

- c. Select type **bank payment** and fill Heading, thumbnail, instruction, bank account(as many as you want)

The screenshot shows the 'Manual Payment Information' form in the ActiveEcommerce admin panel. The form is titled 'Manual Payment Information' and contains the following fields:

- Type:** A dropdown menu with 'Custom Payment' selected.
- Name:** A text input field.
- Checkout Thumbnail (438x235px):** A file upload area with a 'Browse' button and a 'Choose file' link.
- Payment Instruction:** A rich text editor with various formatting options (bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, undo, redo) and a 'Save' button at the bottom right.

1. And click save button to add your bank payment methods

02. Check Payment

1. Go to **Offline payment system>Manual payment methods** from the admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **check payment** and fill Heading, thumbnail, instruction
4. And finally, click Save to add your check payment method

03. Your custom payment method

1. Go to **Offline payment system>Manual payment methods** from the admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **custom payment** and fill Heading, thumbnail, and instruction

And finally, click on Save to add your manual payment method.

4. How to pay via Offline Payment Methods?

Answer:

These are the steps to pay via offline payment methods.

Step - 1 (Customer):

- Select any of the available offline payment methods.

The screenshot shows the checkout page of 'ACTIVE ECOMMERCE'. The top navigation bar includes a search bar, user profile (Paul K. Jensen), and a shopping cart with a total of \$1,542.187. The main content area displays various payment methods: ToyibPay, MyFatoorah, Khalti, Flutterwave, Payfast, and Cash On Delivery. A red arrow points to the 'OCP' (Offline Manual Payment) option, which is highlighted with a red box. Below this, the 'Offline Manual Payment Information' section is also highlighted with a red box. It contains fields for 'Transaction ID *' and 'Photo', with a 'Browse' button and a 'Choose image' link. A yellow banner indicates 'Or, Your wallet balance : \$1,169,240' with an 'Insufficient balance' button. At the bottom, there is a checkbox for 'I agree to the terms and conditions, Return Policy & Privacy Policy' and two buttons: 'Return to shop' and 'Complete Order'.

- After successful order placement goes to **Purchase History** from the customer panel.
- Tap on order code.
- Below the order, amount clicks on the **"Make Payment"** button.
- Fillup amount, name, transaction id and a screenshot of payment slip of bank or custom payment and submit.

Step - 2 (Admin):

- The filled information will appear on the admin panel Order details page. After verification, the payment admin would select paid/unpaid based on the information submitted.

ACTIVE ECOMMERCE

Search in menu

Dashboard

POS System

Products

Auction Products

Wholesale Products

Sales

All Orders

Inhouse orders

Seller Orders

Pick-up Point Order

Delivery Boy

Refunds

Customers

Sellers

Uploaded Files

Reports

Blog System

Marketing

Support

DashboardOrdersEarningsHomepage SettingsAdd New

William C. Schroyer

Order Details

Assign Deliver Boy

Payment Status


Delivery Status

Select Delivery Boy

Unpaid

Pending

Tracking Code (optional)



Paul K. Jensen

customer@example.com


293463-9902

demo, Bogora, Bogora-1230

Bangladesh

Payment Information

Name: OCP, Amount: \$514.060, TRX ID: 52



Order #

20240523-00062840

Order status

Pending

Order date

23-05-2024 09:09 AM

Total amount

\$514.060

Payment method

OCP

Additional Info

Sub Total :

\$480.430

Tax :

\$33.630